

**Division of Assessment Implementation  
DAC Monday Email for January 6, 2003**

**Question of the Week!**

**Q:** If a student is promoted and skips one or more grades, what part of the assessment will he/she take? What if a student repeats a grade?

**A:** Students promoted over one or more grades, must take the assessment for all the grades skipped, as well as the one for the grade they are currently in. That means that if a student completed the 3rd grade last year and this year is enrolled in the 5th grade, that student will have to take the 4th grade assessment (including the Writing Portfolio) and the 5th grade assessment this spring during the school's testing window. This should be discussed when considering promotion over grades.

Students that are retained at a grade, repeat the assessment for that grade. If the assessment includes a Writing Portfolio, the one turned in the year before can be used as the working portfolio. The student can revise or replace those pieces as the year progresses to create the new Writing Portfolio.

Note that while students participating in the Alternate Portfolio Program may repeat grades, they are not formally retained. Schools are accountable for these students' achievement once at each school level -- elementary, middle, and high. These students would turn in an Alternate Portfolio only once at each level.

**Assessment Meetings Scheduled**

Listed below are the dates and places for the assessment meetings. You may attend any of the meetings that best fit your schedule. Please contact Kathy Moore (kmoore@kde.state.ky.us or 502-564-4394) to register. She will need the following information: DAC name, names of any others attending, district, and location/date. This year we will be placing materials on the web in advance of the meetings. The meetings will then focus more on your questions, concerns and trouble-shooting. An agenda will be sent later with approximate times.

Feb. 11 - Ashland Plaza Hotel  
Feb. 12 - Jenny Wiley State Park  
Feb. 13 - Natural Bridge State Park  
Feb. 18 - Lake Barkley State Park  
Feb. 19 - Bowling Green Holiday Inn  
Feb. 20 - Pine Mountain State Park  
Feb. 25 - General Butler State Park  
Feb. 26 - Elizabethtown Howard Johnson  
Mar. 4 - Frankfort History Center

(NOTE: This was incorrectly listed as March 5 in the last two Monday Emails! If you have signed up for March 5, we will keep you on the list for March 4, unless you contact Kathy Moore and let her know that you need to register for a different date. SORRY for the mix-up!)

**Missing Pages from DAC Guide**

Some very astute DACs out there have noticed that pages 217 and 218 of Appendix E are blank when you download or print the 2002-2003 DAC Implementation Guide. Those pages were accidentally left out of the document. These are the same as pages 140 and 141 of last year's DAC Guide.

**Administration Code Training**

The first training date of January 15 is full. We are adding another training on January 29 from 12:30-3:30 PM. It will be held in the 18th Floor Conference Room of the Capital Plaza Tower, 500 Mero Street, Frankfort. To register, send the names of individuals to Kathy Moore (kmoore@kde.state.ky.us or 502-564-4394).